

Township of Clearview Council Meeting Minutes

The Council of the Corporation of the Township of Clearview met in a hybrid in-person (Stayner Community Centre, 269 Regina St., Stayner) and virtual zoom session on February 26, 2024 at 4:30 p.m.

Those in attendance were:

Deputy Mayor: Paul Van Staveren

Councillors: Ward 1 – Councillor Phyllis Dineen
Ward 2 – Councillor Robert McArthur
Ward 3 – Councillor John Broderick
Ward 4 – Councillor Robert Walker
Ward 5 – Councillor Marty Beelen

Staff: Clerk/Director of Legislative Services, Sasha Helmkey
Director of Human Resources, Tammy Gill
Fire Chief, Scott Davison
Director of Planning & Building, Amy Cann
Director of Parks and Recreation, Terry Vachon
Director of Public Works, Dan Perreault
Director of Finance/Treasurer, Kelly McDonald
Compliance/QMS Coordinator, Stephanie Schell
Public Works Manager, Todd Patton
Community Planner, Rossalyn Workman
Deputy Clerk, Krista Pascoe

Regrets: Douglas Measures, Mayor

1. Closed Session (4:30 p.m.)

Resolution:

Moved by Councillor Walker, Seconded by Councillor Beelen, Be It Resolved that the next portion of the meeting be closed to the public in accordance with s. 239 of the Municipal Act, 2001:

- (2) (b) personal matters about an identifiable individual, including municipal or local board employees;
- (2) (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (2) (h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them.

Topic for Discussion: External Investigation – Review of Financial Deposits

Deputy Mayor Van Staveren began the meeting by reading the Township's Indigenous Land Acknowledgement.

2. Approval of Agenda (5:30 p.m.)

Resolution:

Moved by Councillor Walker, Seconded by Councillor Dineen, Be It Resolved that Council of the Township of Clearview hereby approve the Agenda dated February 26, 2024 as presented. Motion Carried.

3. Disclosure of Pecuniary Interest and General Nature Thereof

None.

4. Public Participation

None.

5. Deputations and Presentations

None.

6. Public Meetings

None.

7. Approval of Council Meeting Minutes

Resolution:

Moved by Councillor McArthur, Seconded by Councillor Broderick, Be It Resolved that Council of the Township of Clearview hereby approves the Minutes of the February 12, 2024 Council Meeting as presented. Motion Carried.

8. Business arising from Minutes (if any)

None.

9. Communications from the Mayor

9.1. Closed Session Report

Resolution:

Moved by Councillor Broderick, Seconded by Councillor Dineen, Be It Resolved that Council of the Township of Clearview hereby direct staff to act in accordance with the direction provided in Closed Session regarding the External Investigation – Review of Financial Deposits. Motion Carried.

9.2. Letter to Minister of Health re. Collingwood General & Marine Hospital and Poplar Regional Health and Wellness Village

Resolution:

Moved by Councillor Dineen, Seconded by Councillor Beelen, Be It Resolved that Council of the Township of Clearview hereby support the letter being signed by the Mayor and sent to the Minister of Health confirming the collective support from neighbouring municipalities seeking the Ministry's assistance in expediting the new Collingwood General & Marine Hospital build and the creation of the Poplar Regional Health and Wellness Village. Motion Carried.

9.3. Letter of Support for the “Great Lakes Freshwater Ecosystem initiative – Community-Based Science” Application by the Town of Collingwood and Other Partners

10. County Reports and Information

10.1. Proclamation to Designate March as #ITSTARTS Month

Recommendation:

Moved by Councillor McArthur, Seconded by Councillor Broderick, Whereas Inclusion, acceptance, and equity are important approaches to the diversity of residents living in any community, especially in our growing and changing region; and,

Whereas March 21 is recognized as the International Day for the Elimination of Racial Discrimination; and,

Whereas the Simcoe County Local Immigration Partnership (SCLIP) is a community partnership focused on the development of settlement strategies for newcomers. These strategies bring together and support service delivery to newcomers in Simcoe County while promoting positive relationship, opportunity, and use of local resources effectively; and,

Whereas this month presents an opportunity to further the resolve as we pause to celebrate the diversity of the human race rather than allow our dissimilarities to become a reason for racial separation;

Now therefore Council of the Corporation of the Township of Clearview do hereby proclaim the month of March, 2024, as #ITSTARTS Month, and encourages everyone to take stand and participate in and learn more about the #ITSTARTS campaign. Motion Carried.

11. Council Reports and Community Announcements

11.1. Ward Reports

Councillor Broderick

- Attended the Clearview Chamber of Commerce Executive meeting, Clearview Chamber of Commerce meeting featuring Phil Young and the Clearview Chamber of Commerce Business After 5 at Georgian College

Councillor McArthur

- Attended the Dunedin Hall Board meeting
- Thanked everyone who helped at the fundraiser last weekend and is happy to announce a total of \$12,000 was donated to the foodbanks

Councillor Dineen

- Stated that the Nottawa Hall Boards next meeting is on March 7th

Councillor Beelen

- Attended the Station on the Green meeting, the Culture & Sports Hall of Fame meeting and the Brentwood Hall Board meeting
- Congratulated the Creemore Coyotes on defeating Port Elgin in game 7

Councillor Walker

- Attended the Accessibility Advisory Committee meeting and stated that the committee will have booths at the markets this summer
- Congratulations to the Siskins in making it to round 1 of the playoffs
- Stated he will present an autographed card to Mayor Measures to add to his collection

Deputy Mayor Van Staveren

- Reminded residents that the application deadline is fast approaching and encouraged nonprofit organizations and community groups to submit their applications before the March 1st deadline

12. Department Reports and By-laws

Public Works

Report # PW-002-2024 – 2023 MECP Drinking Water Inspection Reports

Resolution:

Moved by Councillor Walker, Seconded by Councillor Dineen, Be It Resolved that Council of the Township of Clearview hereby receive report PW-002-2024 (2023 MECP Drinking Water Inspection Reports) dated February 26, 2024, for information. Motion Carried.

Report # PW-003-2024 – Drinking Water 2023 Compliance Reports

Resolution:

Moved by Councillor Beelen, Seconded by Councillor Walker, Be It Resolved that Council of the Township of Clearview hereby receive report PW-003-2024 (Drinking Water 2023 Compliance Reports) dated February 26, 2024, for information. Motion Carried.

Report # PW-004-2024 – On-Street Patio & Retail Display Policy

Resolution:

Moved by Councillor Walker, Seconded by Councillor Broderick, Be It Resolved that Council of the Township of Clearview hereby receive report PW-004-2024 (On-Street Patio & Retail Display Policy) dated February 26, 2024; and

- 1) That Council approve the Township On-Street Patio & Retail Display Policy as presented in Appendix A to this report. Motion Carried.

Report # PW-005-2024 – Utility Tractor Purchase

Resolution:

Moved by Councillor Broderick, Seconded by Councillor McArthur, Be It Resolved that Council of the Township of Clearview hereby receive report PW-005-2024 (Utility Tractor Purchase) dated February 26, 2024; and,

- 1) That Council approve the purchase of a Kubota M4N Utility Tractor for use within the Public Works Dept. at a cost of \$97,756.60 (HST not included). Motion Carried.

Report # PW-006-2024 – Creemore WWTP Membrane Module Purchase

Resolution:

Moved by Councillor Dineen, Seconded by Councillor Walker, Be It Resolved that Council of the Township of Clearview hereby receive report PW-006-2024 (Creemore WWTP Membrane Module Purchase) dated February 26, 2024; and,

- 1) That Council approve the purchase of Veolia Membrane Modules for the Creemore WWTP at a cost of \$226,805.00 (Taxes not included). Motion Carried.

Finance

Report # FIN-004-2024 – 2022-2023 Statement of Remuneration - Revised

Resolution:

Moved by Councillor Broderick, Seconded by Councillor McArthur, Be It Resolved that Council of the Township of Clearview hereby receive revised report FIN-004-2024 (2022 & 2023 Statement of Remuneration), dated February 26, 2024, for information. Motion Carried.

Report # FIN-005-2024 – Delinquent Utility Bill Collections Policy Update

Resolution:

Moved by Councillor Dineen, Seconded by Councillor Beelen, Be It Resolved that Council of the Township of Clearview hereby receive report FIN-005-2024 (Delinquent Utility Bill Collections Policy Update) dated February 26, 2024; and,

- 1) That Council approve the revised Delinquent Utility Bill Collections Policy as attached as Appendix A to this report; and,
- 2) That moving forward, this will be deemed an administrative policy with the approval authority being the Department Head, with review by Senior Management. Motion Carried.

Report # FIN-006-2024 – Fees and Charges By-law Update

Resolution:

Moved by Councillor Dineen, Seconded by Councillor Walker, Be It Resolved that Report FIN-006-2024 (Fees and Charges By-law Update) dated February 26, 2024, be received; and

- 1) That Fees and Charges By-law 24-16 establishing fees and charges for services and activities provided for or done on behalf of the Corporation of the Township of Clearview be presented at the February 26, 2024, meeting for approval. Motion Carried.

Parks & Recreation

Report # PCR-004-2024 – Purchase Portable Washrooms**Resolution:**

Moved by Councillor Dineen, Seconded by Councillor Broderick, Be It Resolved that Council of the Township of Clearview hereby receive report PCR-004-2024 (Purchase Portable Washrooms) dated February 26, 2024; and,

- 1) That Council approve purchasing two (2) of the Mobilio 2, 16-foot trailers with two stations that provide a universal and fully AODA compliant stall from NIU Smart Toilet in the amount of \$108,000 plus HST, with one to be located at the Nottawa Ball Park and one located in Stayner; and,
- 2) That Council approve adding \$22,400 to the Parks and Recreation 2024 operational expenses for janitorial and waste removal expenses. Motion Carried.

Planning & Building

Report # PB-003-2024 Committee of Adjustment February Report**Resolution:**

Moved by Councillor Beelen, Seconded by Councillor Dineen, Be It Resolved that Council of the Township of Clearview hereby receive report PB-003-2024 (Committee of Adjustment February 2024 Report) dated February 26, 2024. Motion Carried.

Report # PB-004-2024 The Estates of Clearview Inc. Lift of Hold**Resolution:**

Moved by Councillor Broderick, Seconded by Councillor McArthur, Be It Resolved that Council of the Township of Clearview hereby receive report PB-004-2024 (The Estates of Clearview Inc.) dated February 26, 2024; and,

- 1) That a by-law regarding the removal of 'Hold (H30)' on the lands municipally known as 100 Grand Trunk Road be presented to Council for execution once registration of the Site Plan Agreement for The Estates of Clearview Inc. is completed to the satisfaction of the municipality. Motion Carried.

Report # PB-005-2024 Site Plan Security Collection and Return Practices**Resolution:**

Moved by Councillor Walker, Seconded by Councillor Dineen, Be It Resolved that Council of the Township of Clearview hereby receive report PB-005-2024 regarding Site Plan Security Collection and Return Practices dated February 26, 2024; and,

- 1) That Council approve the following modifications to the Township protocol for the collection and return of securities required as part of a Site Plan Approval under Sec. 41 of the Planning Act:

- That 25 per cent of internal/on-site works be secured;
- That 110 per cent of external/off-site works be secured;
- That Site Plan securities be held in their entirety until the project is substantially complete and the required maintenance period begins; and
- That Site Plan securities be reduced to 10 per cent and held for the duration of the one-year maintenance period and released once the maintenance period has expired and all required deficiencies have been satisfactorily addressed; and
- These changes be integrated into the Township's template Site Plan Agreement under the guidance of the Township Solicitor and into the Township's new Engineering Standards for implementation. Motion Carried.

By-laws

By-law 24-16 Fees and Charges By-law

Resolution:

Moved by Councillor Broderick, Seconded by Councillor McArthur, Be It Resolved that By-law 24-16, being a by-law to establish fees and charges for services or activities provided for or done on behalf of the Corporation of the Township of Clearview, be presented and read a first, second and third time and finally passed this 26th day of February, 2024. Motion Carried.

13. Notice of Motion/New Business

None.

14. By-law to Confirm Proceedings of Council Meeting

Resolution:

Moved by Councillor Walker, Seconded by Councillor Dineen, Be It Resolved that By-Law 24-17, being a by-law to confirm the proceedings of the February 26th, 2024 Council Meeting, be presented and read a first, second and third time and finally passed this 26th day of February, 2024. Motion Carried.

15. Motion to Adjourn

Resolution:

Moved by Councillor Broderick, Seconded by Councillor McArthur, Be It Resolved that the Council Meeting adjourn at 6:33 p.m. Motion Carried.

Original signed by:

Douglas Measures, Mayor

Original signed by:

Sasha Helmkey, Clerk/Director of Legislative Services

Minutes of the Council Meeting are not a Final Document of the Corporation until adopted by Council.