



# Township of Clearview

## Council Meeting Agenda

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**Monday, February 26, 2024**

**4:30 p.m.**

**Hybrid In-person Meeting**  
Virtual & Council Chambers

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Please be advised that during the Administration Centre Council Chambers construction period, Council meetings will be held in a hybrid in-person format at the **Stayner Community Centre located at 269 Regina St., Stayner**. While best efforts will be made to Livestream the public meetings, there may be unforeseen technical difficulties and/or livestream interruptions as we navigate the technology at the temporary location. Staff will continue to work through the glitches in order to continue delivering open and transparent meetings. Meetings will remain open to anyone wishing to attend in person.

All information including opinions, presentations, reports, documentation, etc. that are provided at a public or open meeting are considered a public record.

**Livestream Notice:** Please be advised that Clearview Township Council meetings are livestreamed to the Township's YouTube channel and video of the meeting is accessible to the public through YouTube. By participating in the meeting, attendees' consent to being on video. The official record of the meeting are the approved minutes.

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### Land Acknowledgement

I would like to begin our meeting by recognizing the First Nations, Metis and Inuit peoples of Canada as traditional stewards and caretakers of the land. We acknowledge that Clearview Township is located within the boundaries of Treaty 18, the traditional lands of the Anishinaabeg, Haudenosaunee, Tionontati, Wendat, and is the home of many First Nations, Metis, and Inuit peoples as part of an intricate nationhood that reaches across Turtle Island. At this time of truth and reconciliation, we welcome the opportunity to work together towards new understandings and new relationships and ask for guidance in all we do.

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### Order of Proceedings

#### 1. Closed Session (4:30 p.m.)

##### Recommendation:

Be It Resolved that the next portion of the meeting be closed to the public in accordance with s. 239 of the Municipal Act, 2001:

(2) (b) personal matters about an identifiable individual, including municipal or local board employees;

(2) (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

(2) (h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them.

- **Topic for Discussion:** External Investigation – Review of Financial Deposits

**Items for Direction** (including Procedural Matters)

- a) Approval of Closed Meeting Minutes
- b) Item(s) for Closed Session:
  - External Investigation – Review of Financial Deposits
- c) Identification of items to arise in Open Session
- d) Resolution to reconvene into Open Session

## **2. Approval of Agenda (5:30 p.m.)**

**Recommendation:**

Be It Resolved that Council of the Township of Clearview hereby approve the Agenda dated February 26, 2024 as presented.

## **3. Disclosure of Pecuniary Interest and General Nature Thereof**

## **4. Public Participation**

**Be advised that comments and views expressed under Public Participation Period are not the views of the Township of Clearview, Council, or the Administration.**

- Public Participation is limited to 15 minutes
- Each Person is limited to 5 minutes
- Questions or comments are to be directed to the Mayor
- Questions shall not refer to personnel matters, litigation or potential litigation or planning matters that have already had a public meeting or any item considered confidential

**Remember, please share the time with your fellow citizens**

## **5. Deputations and Presentations**

No Items.

## **6. Public Meetings**

No Items.

## **7. Approval of Council Meeting Minutes**

**Recommendation:**

Be It Resolved that Council of the Township of Clearview hereby approves the Minutes of the February 12, 2024 Council Meeting as presented.

- **February 12, 2024 Council Meeting Minutes**

## **8. Business arising from Minutes (if any)**

## **9. Communications from the Mayor**

### **9.1. Closed Session Report (if any)**

### **9.2. Letter to Minister of Health re. Collingwood General & Marine Hospital and Poplar Regional Health and Wellness Village**

#### **Recommendation:**

Be It Resolved that Council of the Township of Clearview hereby support the letter being signed by the Mayor and sent to the Minister of Health confirming the collective support from neighbouring municipalities seeking the Ministry's assistance in expediting the new Collingwood General & Marine Hospital build and the creation of the Poplar Regional Health and Wellness Village.

### **9.3. Letter of Support for the "Great Lakes Freshwater Ecosystem initiative – Community-Based Science" Application by the Town of Collingwood and Other Partners**

## **10. County Reports and Information**

### **10.1 Proclamation to Designate March as #ITSTARTS Month**

#### **Recommendation:**

Whereas Inclusion, acceptance, and equity are important approaches to the diversity of residents living in any community, especially in our growing and changing region; and,

Whereas March 21 is recognized as the International Day for the Elimination of Racial Discrimination; and,

Whereas the Simcoe County Local Immigration Partnership (SCLIP) is a community partnership focused on the development of settlement strategies for newcomers. These strategies bring together and support service delivery to newcomers in Simcoe County while promoting positive relationship, opportunity, and use of local resources effectively; and,

Whereas this month presents an opportunity to further the resolve as we pause to celebrate the diversity of the human race rather than allow our dissimilarities to become a reason for racial separation;

Now therefore Council of the Corporation of the Township of Clearview do hereby proclaim the month of March, 2024, as #ITSTARTS Month, and encourages everyone to take stand and participate in and learn more about the #ITSTARTS campaign.

## **11. Council Reports and Community Announcements**

### **11.1. Ward Reports**

## 12. Department Reports and By-laws

### Public Works

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#### Report # PW-002-2024 – 2023 MECP Drinking Water Inspection Reports

##### Recommendation:

Be It Resolved that Council of the Township of Clearview hereby receive report PW-002-2024 (2023 MECP Drinking Water Inspection Reports) dated February 26, 2024, for information.

#### Report # PW-003-2024 – Drinking Water 2023 Compliance Reports

##### Recommendation:

Be It Resolved that Council of the Township of Clearview hereby receive report PW-003-2024 (Drinking Water 2023 Compliance Reports) dated February 26, 2024, for information.

#### Report # PW-004-2024 – On-Street Patio & Retail Display Policy

##### Recommendation:

Be It Resolved that Council of the Township of Clearview hereby receive report PW-004-2024 (On-Street Patio & Retail Display Policy) dated February 26, 2024; and

- 1) That Council approve the Township On-Street Patio & Retail Display Policy as presented in Appendix A to this report.

#### Report # PW-005-2024 – Utility Tractor Purchase

##### Recommendation:

Be It Resolved that Council of the Township of Clearview hereby receive report PW-005-2024 (Utility Tractor Purchase) dated February 26, 2024; and,

- 1) That Council approve the purchase of a Kubota M4N Utility Tractor for use within the Public Works Dept. at a cost of \$97,756.60 (HST not included).

#### Report # PW-006-2024 – Creemore WWTP Membrane Module Purchase

##### Recommendation:

Be It Resolved that Council of the Township of Clearview hereby receive report PW-006-2024 (Creemore WWTP Membrane Module Purchase) dated February 26, 2024; and,

- 1) That Council approve the purchase of Veolia Membrane Modules for the Creemore WWTP at a cost of \$226,805.00 (Taxes not included).

## Finance

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### Report # FIN-004-2024 – 2022-2023 Statement of Remuneration - Revised

#### Recommendation:

Be It Resolved that Council of the Township of Clearview hereby receive revised report FIN-004-2024 (2022 & 2023 Statement of Remuneration), dated February 26, 2024, for information.

### Report # FIN-005-2024 – Delinquent Utility Bill Collections Policy Update

#### Recommendation:

Be It Resolved that Council of the Township of Clearview hereby receive report FIN-005-2024 (Delinquent Utility Bill Collections Policy Update) dated February 26, 2024; and,

- 1) That Council approve the revised Delinquent Utility Bill Collections Policy as attached as Appendix A to this report; and,
- 2) That moving forward, this will be deemed an administrative policy with the approval authority being the Department Head, with review by Senior Management.

### Report # FIN-006-2024 – Fees and Charges By-law Update

#### Recommendation:

Be It Resolved that Report FIN-006-2024 (Fees and Charges By-law Update) dated February 26, 2024 be received; and

- 1) That Fees and Charges By-law 24-16 establishing fees and charges for services and activities provided for or done on behalf of the Corporation of the Township of Clearview be presented at the February 26, 2024, meeting for approval.

## Parks & Recreation

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### Report # PCR-004-2024 – Purchase Portable Washrooms

#### Recommendation #1:

Be It Resolved that Council of the Township of Clearview hereby receive report PCR-004-2024 (Purchase Portable Washrooms) dated February 26, 2024; and,

- 1) That Council approve purchasing two (2) of the Mobilio 2, 16-foot trailers with two stations that provide a universal and fully AODA compliant stall from NIU Smart Toilet in the amount of \$108,000 plus HST, with one to be located at the Nottawa Ball Park and one located in Stayner; and,
- 2) That Council approve adding \$22,400 to the Parks and Recreation 2024 operational expenses for janitorial and waste removal expenses.

## Planning & Building

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### Report # PB-003-2024 Committee of Adjustment February Report

#### Recommendation:

Be It Resolved that Council of the Township of Clearview hereby receive report PB-003-2024 (Committee of Adjustment February 2024 Report) dated February 26, 2024.

### Report # PB-004-2024 The Estates of Clearview Inc. Lift of Hold

#### Recommendation:

Be It Resolved that Council of the Township of Clearview hereby receive report PB-004-2024 (The Estates of Clearview Inc.) dated February 26, 2024; and,

- 1) That a by-law regarding the removal of 'Hold (H30)' on the lands municipally known as 100 Grand Trunk Road be presented to Council for execution once registration of the Site Plan Agreement for The Estates of Clearview Inc. is completed to the satisfaction of the municipality.

### Report # PB-005-2024 Site Plan Security Collection and Return Practices

#### Recommendation:

Be It Resolved that Council of the Township of Clearview hereby receive report PB-005-2024 regarding Site Plan Security Collection and Return Practices dated February 26, 2024; and,

- 3) That Council approve the following modifications to the Township protocol for the collection and return of securities required as part of a Site Plan Approval under Sec. 41 of the Planning Act:
  - That 25 per cent of internal/on-site works be secured;
  - That 110 per cent of external/off-site works be secured;
  - That Site Plan securities be held in their entirety until the project is substantially complete and the required maintenance period begins; and
  - That Site Plan securities be reduced to 10 per cent and held for the duration of the one-year maintenance period and released once the maintenance period has expired and all required deficiencies have been satisfactorily addressed; and
  - These changes be integrated into the Township's template Site Plan Agreement under the guidance of the Township Solicitor and into the Township's new Engineering Standards for implementation.

## By-laws

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### By-law 24-16 Fees and Charges By-law

#### Recommendation:

Be It Resolved that By-law 24-16, being a by-law to establish fees and charges for services or activities provided for or done on behalf of the Corporation of the Township of Clearview, be presented and read a first, second and third time and finally passed this 26<sup>th</sup> day of February, 2024.

### **13. Notice of Motion/New Business**

### **14. By-law to Confirm Proceedings of Council Meeting**

#### **Recommendation:**

Be It Resolved that By-Law 24-17, being a by-law to confirm the proceedings of the February 26<sup>th</sup>, 2024 Council Meeting, be presented and read a first, second and third time and finally passed this 26<sup>th</sup> day of February, 2024.

### **15. Motion to Adjourn**

#### **Recommendation:**

Be It Resolved that the Council Meeting adjourn at \_\_\_\_\_ p.m.