



Township of Clearview

Council Meeting Agenda

Monday, December 11, 2023

3:00 p.m.

Hybrid In-person Meeting
Virtual & Council Chambers

This meeting is being conducted using a hybrid in-person format where members of Council, members of the public and staff members are in-person at the Administration Centre – Council Chamber located at 217 Gideon Street, or where permitted, attend virtually through Zoom.

All information including opinions, presentations, reports, documentation, etc. that are provided at a public or open meeting are considered a public record.

Livestream Notice: Please be advised that Clearview Township Council meetings are livestreamed to the Township's YouTube channel and video of the meeting is accessible to the public through YouTube. By participating in the meeting, attendees' consent to being on video. The official record of the meeting are the approved minutes.

Land Acknowledgement

I would like to begin our meeting by recognizing the First Nations, Metis and Inuit peoples of Canada as traditional stewards and caretakers of the land. We acknowledge that Clearview Township is located within the boundaries of Treaty 18, the traditional lands of the Anishinaabeg, Haudenosaunee, Tionontati, Wendat, and is the home of many First Nations, Metis, and Inuit peoples as part of an intricate nationhood that reaches across Turtle Island. At this time of truth and reconciliation, we welcome the opportunity to work together towards new understandings and new relationships and ask for guidance in all we do.

Order of Proceedings

1. Closed Session (3:00 p.m.)

Recommendation:

Be It Resolved that the next portion of the meeting be closed to the public in accordance with s. 239 of the Municipal Act, 2001:

(2) (f) advice subject to solicitor-client privilege, including communications necessary for that purpose;

- Avening Hall Accessibility Renovation – Progress Update

(2) (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

- Municipal Water Agreements & Potential Partnerships

Items for Direction (including Procedural Matters)

- a) Approval of Closed Meeting Minutes
- b) Item(s) for Closed Session:
 - Avening Hall Accessibility Renovation – Progress Update
 - Municipal Water Agreements & Potential Partnerships
- c) Identification of items to arise in Open Session
- d) Resolution to reconvene into Open Session

2. Approval of Agenda (5:30 p.m.)

Recommendation:

Be It Resolved that Council of the Township of Clearview hereby approve the Agenda dated December 11, 2023 as presented.

3. Disclosure of Pecuniary Interest and General Nature Thereof

4. Public Participation

Be advised that comments and views expressed under Public Participation Period are not the views of the Township of Clearview, Council, or the Administration.

- Public Participation is limited to 15 minutes
- Each Person is limited to 5 minutes
- Questions or comments are to be directed to the Mayor
- Questions shall not refer to personnel matters, litigation or potential litigation or planning matters that have already had a public meeting or any item considered confidential

Remember, please share the time with your fellow citizens

5. Deputations and Presentations

None.

6. Public Meetings

6.1 2024 Budget Public Meeting

Presented by: Kelly McDonald, Treasurer/Director of Finance

7. Approval of Council Meeting Minutes

Recommendation:

Be It Resolved that Council of the Township of Clearview hereby approves the Minutes of the November 27, 2023, Regular Council Meeting, the November 29, 2023 Planning Public Meeting and the December 5, 2023 Special Council Meeting as presented.

- **November 27, 2023 Council Meeting Minutes**

- [November 29, 2023 Planning Public Meeting Minutes](#)
- [December 5, 2023 Special Council \(Budget\) Meeting Minutes](#)

8. Business arising from Minutes (if any)

9. Communications from the Mayor

9.1. Closed Session Report (if any)

9.2. [NVCA November 2023 Board Meeting Highlights](#)

10. County Reports and Information

10.1 [County and Barrie Area Native Advisory Circle partner to provide support services for Indigenous Individuals](#)

10.2 [County of Simcoe launches new Corporate Climate Action Plan](#)

10.3 [2024 County Budget Overview](#)

10.4 [Council approves 2024 County of Simcoe Budget](#)

10.5 [Reminder: Waste collection schedule changes take effect week of December 4 for households in Zone 2](#)

10.6 [County of Simcoe Paramedic Services honours staff at annual Commencement and Honours Ceremony](#)

11. Council Reports and Community Announcements

11.1. Ward Reports

12. Department Reports and By-laws

Planning & Building

[Report # PB-092-2023 – Zoning By-law Amendment – 5202 County Road 9](#)

Recommendation:

Be It Resolved that Council of the Township of Clearview hereby receives Report PB-092-2023 (Zoning By-law Amendment – 5202 County Road 9) dated December 11, 2023; and,

- 1) That a zoning by-law for the lands municipally known as 5202 County Road 9, be presented to Council for approval at the January 15, 2024, meeting.

Report # PB-093-2023 – Deeming By-law – 2100 and 2110 Concession 8 South, Nottawasaga

Recommendation:

Be It Resolved that Council of the Township of Clearview hereby receives Report PB-093-2023 (Deeming By-law – 2100 and 2110 Concession 8 South) dated December 11, 2023; and,

- 1) That a deeming by-law for the lands municipally known as 2100 and 2110 Concession 8 South, Nottawasaga, be presented to Council for approval at the December 11, 2023, meeting.

Human Resources

Report # HR-004-2023 – Accessible Door Stayner Community Centre

Recommendation:

Be It Resolved that Council of the Township of Clearview hereby receives Report HR-004-2023 (Accessible Door Stayner Community Center) dated December 11, 2023; and,

- 1) That Council support the recommendation provided by the Clearview Accessibility Advisory Committee to utilize \$2,000 from the Accessibility Capital Projects Reserve to go towards the purchase of an accessible door for the north entrance of the Stayner Community Centre & Library.

Finance

Report # FIN-019-2023 – 2024 Insurance Renewal

Recommendation:

Be it Resolved that Council of the Township of Clearview hereby receive report FIN-019-2023 (2024 Insurance Renewal) dated December 11, 2023; and,

- 1) That Council approve the Insurance and Risk management proposal from Marsh Canada Ltd. In the amount of \$647,201.00 + taxes.

Legislative Services

Report # LS-031-2023 – Hydro One Lease of 226 Montreal Street

Recommendation:

Be It Resolved that Council of the Township of Clearview hereby receives Report LS-031-2023 (Hydro One Lease of 226 Montreal Street) dated December 11, 2023; and,

- 1) That a by-law authorizing the Mayor and Clerk to execute the Lease Agreement for 226 Montreal Street, Stayner, with Hydro One Networks Inc., be presented at the December 11, 2023, meeting; and,

- 2) That Council permits minor amendments to the Lease Agreement in regard to Hydro One having the ability to self insure if the request is made, prior to execution of the Agreement.

Report # LS-032-2023 – Cemetery Transfer/Abandonment Administration & Management Support

Recommendation:

Be It Resolved that Council of the Township of Clearview hereby receives Report LS-032-2023 (Cemetery Transfer/Abandonment Administration & Management Support) dated December 11, 2023; and,

Whereas under the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), when a cemetery is declared abandoned by a judge of the Superior Court Justice, the local municipality within whose geographic boundaries the land of the cemetery is located, becomes the owner of the cemetery with all the rights and obligations in respect of the cemetery and the assets, trust funds and trust accounts related to it that the previous owner or operator possessed;

And Whereas over the last decade, there has been an increase in the number of churches and local cemetery boards initiating processes to transfer ownership or abandon their owned and operated cemeteries to the local municipality due to such issues as high maintenance costs, inaccuracy of records, lack of financial and human resources to effectively operate and maintain the cemetery, increased regulatory processes regarding training, selling of interment rights, financial operation of the care and maintenance fund, etc.;

And Whereas municipalities experience the same issues and pressures that churches and local boards experience with the operation and maintenance of cemeteries within its jurisdiction, and additional transfers of cemetery lands only compound the burden on municipal taxpayers;

And Whereas cemeteries are important infrastructure where the reasonable costs for interment rights, burials, monument foundations, corner stones and administration charges do not sufficiently support the general operation of cemeteries;

And Whereas the interest earned from the care and maintenance fund(s) of a cemetery do not provide adequate funding to maintain the cemetery with the rising costs of lawn and turf maintenance contracts and monument restoration;

Now Therefore Be It Resolved that Council of the Township of Clearview requests that the Province through the Ministry of Public and Business Service Delivery and the Bereavement Authority of Ontario (BAO) consider the following to assist municipalities in this growing concern of cemetery transfers:

- Amend the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), to have the Province, through the BAO, identified as the default owner and operator of a cemetery when it is abandoned;
- Provide annual funding (based on the number of cemeteries a municipality owns and operates) to municipalities to assist with the maintenance of inactive and active cemeteries;

- Provide free training opportunities for municipalities regarding cemetery administration; and,
- Investigate and support the design of universal cemetery software for use by municipal cemetery operators that can be offered at an affordable cost.

And that this resolution be circulated to the Hon. Todd McCarthy, Ministry of Public and Business Service Delivery, Jim Cassimatis, BAO Interim CEO/Registrar, MPP Brian Saunderson and all Ontario municipalities.

Report # LS-033-2023 – Council Chambers Accessibility Renovation – Plan Approval

Appendix A – Council Chambers Accessibility Reno Design Plan 2023-11-21

Appendix B – Concept rendering of Renovated Council Chambers

Recommendation:

Be It Resolved that Council of the Township of Clearview hereby receives Report LS-033-2023 (Council Chambers Accessibility Renovation – Plan Approval) dated December 11, 2023; and,

- 1) That Council approve the Council Chambers Accessibility renovation design plan provided by Ted Handy and Associates dated November 21, 2023, as shown in Appendix A to this report; and,
- 2) That staff be directed to proceed with issuing the tender for this renovation project.

By-laws

By-law 23-110 Deeming By-law – 2100 & 2110 Concession 8 South

Recommendation:

Be It Resolved that By-law 23-110, being a by-law to deem a portion of Registered Plan 497, in the former Township of Nottawasaga, now in the Township of Clearview, not to be a registered plan of subdivision for the purposes of Section 50(3) of the Planning Act, be presented and read a first, second and third time and finally passed this 11th day of December, 2023.

By-law 23-111 Zoning By-law Amendment – 1065 Centre Line Road

Recommendation:

Be It Resolved that By-law 23-111, being a by-law to regulate the use of land and the character, location and use of buildings and structures on lands municipally known as 1065 Centre Line Road, and legally described as West Part of Lot 1, Concession 10, formerly Sunnidale, now in Clearview, be presented and read a first, second and third time and finally passed this 11th day of December, 2023.

By-law 23-112 Integrity Commissioner & Closed Meeting Investigator Appointment

Recommendation:

Be It Resolved that By-law 23-112, being a by-law to appoint and enter into a Professional Services Agreement with Principles Integrity to perform the function of Integrity Commissioner and Closed Meeting Investigator for the Township of Clearview, be presented and read a first, second and third time and finally passed this 11th day of December, 2023.

By-law 23-113 Lease Agreement – 226 Montreal Street

Recommendation:

Be It Resolved that By-law 23-113, being a by-law to authorize entering into a lease agreement with Hydro one Networks Inc. for the use of the municipally owned premises known as 226 Montreal Steet, Stayner, be presented and read a first, second and third time and finally passed this 11th day of December, 2023.

13. Notice of Motion/New Business

14. By-law to Confirm Proceedings of Council Meeting

Recommendation:

Be It Resolved that By-Law 23-103, being a by-law to confirm the proceedings of the December 11th, 2023 Council Meeting, be presented and read a first, second and third time and finally passed this 11th day of December, 2023.

15. Motion to Adjourn

Recommendation:

Be It Resolved that the Council Meeting adjourn at _____ p.m.