



Township of Clearview Council Meeting Minutes

The Council of the Corporation of the Township of Clearview met in a hybrid in-person (Council Chambers, 217 Gideon Street) and in a virtual zoom session on April 24, 2023 at 5:30 p.m.

Those in attendance were:

Mayor: Doug Measures
Deputy Mayor: Paul Van Staveren (arrived at 6:20 p.m.)

Councillors: Ward 1 – Councillor Phyllis Dineen
Ward 2 – Councillor Robert McArthur
Ward 3 – Councillor John Broderick
Ward 4 – Councillor Robert Walker
Ward 5 – Councillor Marty Beelen

Staff: Director of Legislative Services/Municipal Clerk, Sasha Helmkey
CAO, John Ferguson
Director of Planning and Building, Amy Cann
Treasurer, Kelly McDonald
Director of Public Works, Mike Rawn
Deputy Director of Public Works, Dan Perreault
Director of Parks and Recreation, Terry Vachon
Interim Fire Chief, Scott Davison
Director of Human Resources, Tammy Gill
Krista Pascoe, Deputy Clerk
Records Management Coordinator, Sarah Corbett
Compliance/QMS Coordinator, Stephanie Schell
Public Works Manager, Todd Patton
Community Culture and Tourism Coordinator, Amanda Murray
Project Manager, Baz Dokainish
Community Planner, Nick Ainley
Chief Building Official, Scott McLeod
Supervisor, By-law Enforcement, Joseph Paddock

1. Closed Session

Resolution:

Moved by Councillor Broderick, Seconded by Councillor Dineen, Be it Resolved That the next portion of the meeting be closed to the public in accordance with s. 239 (2) of the Municipal Act, 2001:

- (e) litigation or potential litigation including matters before administrative tribunals, affecting the municipality or local board (Roxodus Event). Motion Carried.

Mayor Measures began the meeting by reading the Township's Indigenous Land Acknowledgment.

2. Approval of Agenda

Resolution:

Moved by Councillor Broderick, Seconded by Councillor Dineen, Be It Resolved that the agenda dated April 24, 2023, be approved as presented. Motion Carried.

3. Disclosure of Pecuniary Interest and General Nature Thereof

Councillor Beelen stated that he would like to declare an indirect interest on Item 11.2 Report #COU-002-2023 – Repeal Patio Policy on the April 3, 2024 Council Agenda as he has familial relation to a business owner with a patio.

4. Public Participation

Dave Witzke, Stayner

- Requested information on certain items passed within the 2023 Budget.

5. Deputations & Presentations

5.1 The Cybergnomes FRC Team 2013

Presentation by Deborah Bronée, Cybergnomes Representative

Deborah Bronée from the Cybergnomes FRC Team 2013 gave Council an overview of their 2023 season including a video of the robots live in action at a recent competition, and Carson a youth on the team provided a live demonstration of their robot.

Mayor Measures thanked the Cybergnomes FRC Team 2013 for their presentation.

6. Public Meeting (6:30 p.m.)

No public meetings.

7. Approval of Minutes of Council Meeting

Resolution:

Moved by Councillor Broderick, Seconded by Councillor Beelen, Be It Resolved That the Minutes of the March 29, 2023 Special Council Meeting and the Minutes of the April 3, 2023 Council Meeting be approved as presented. Motion Carried.

8. Business arising from Minutes

None.

9. Communications from the Mayor

9.1 Closed Session Report

Mayor Measures advised that there was no public report from the Closed Session.

9.2 My Friend's House – Community Assistance Grant Thank you Letter

9.3 Ministry of Natural Resources & Forestry – Proposed Changes to OGSRA for Carbon Storage

9.4 City of Owen Sound Support Resolution – Municipal Insurance Costs

9.5 Wounded Warriors Canada – Advertising Sponsorship Request

Resolution:

Moved by Councillor Dineen, Seconded by Councillor Broderick, Be It Resolved that Council of the Township of Clearview hereby approves purchasing a ¼ page advertisement for 4 issues in the Wounded Warriors Quarterly Magazine at the cost of \$1475; and, That the funds for advertising come from Council's Public Relations budget.

Amendment:

Moved by Councillor Walker, Seconded by Councillor McArthur, Be It Resolved that the motion before Council be amended to advertise for one issue at the cost of \$460.00. Motion Carried.

Main Motion (as amended):

Moved by Councillor Dineen, Seconded by Councillor Broderick, Be It Resolved that Council of the Township of Clearview hereby approves purchasing a ¼ page advertisement for 1 issue in the Wounded Warriors Quarterly Magazine at the cost of \$460; and,

That the funds for advertising come from Council's Public Relations budget. Motion Carried.

9.6 Municipality of South Huron Support Resolution -School Bus Stop Arm Cameras

10. County Reports & Information

Mayor Measures highlighted the County's Paramedic for a Day Contest and advised there will be a waste management workshop at the County Council meeting on Tuesday.

11. Council Reports & Community Announcements

11.1 Ward Reports

Councillor Broderick

- Attended the Flag Raising ceremony in support of organ donation, Creemore BIA special meeting, Clearview Chamber of Commerce executive meeting, Shrine Club gala dinner, COATV Annual General Meeting, Ontario Good Roads Conference, Sunnidale Hall meeting and the Clearview Hall of Fame selection meeting

Councillor McArthur

- Attended the Creemore Log Cabin & Jail meeting, highlighting the upcoming Hanging of the Quilts event
- Attended the Ontario Good Roads Conference.

Councillor Dineen

- Fishing Season opened this past weekend
- The Nottawa Hall scrap metal drive is running until May 5th, the Hall is on its fourth bin
- Attending the upcoming Duntroon Hall meeting.

Councillor Beelen

- Attended the Flag Raising ceremony in support of organ donation and the Ontario Good Roads Conference
- Reminded residents that as turkey hunting season opens on April 25th to be mindful when walking in the forest

Councillor Walker

- Attended the Flag Raising ceremony in support of organ donation, Accessibility Advisory Committee meeting, Library Board meeting, Clearview Community Theatre event and the Clearview Hall of Fame selection meeting

Mayor Measures

- Commended the Stayner Siskins hockey team on their continued success this season in the playoffs, and thanked Mayor Norcross for flying Clearview's flag after the Siskins won against the Alliston Hornets
- Attended Ontario Good Roads Conference, spoke with Raymond Cho, Minister of Seniors and Accessibility and advised of the need for funding to assist the small halls in complying with AODA requirements

12. Department Reports and By-laws**Planning and Building**

Report #PB-019-2023 – Committee of Adjustment April 2023 Report**Resolution:**

Moved by Councillor Dineen, Seconded by Councillor Beelen, Be It Resolved that Report #PB-019-2023 dated April 24, 2023, be received. Motion Carried

Report #PB-021-2023 – Building Department Activities Report (Jan – March 2023)**Resolution:**

Moved by Councillor Broderick, Seconded by Councillor McArthur, Be It Resolved that Report #PB-021-2023 (Building Department activities Jan – March 2023) dated April 24, 2023, be received for information. Motion Carried

Deputy Mayor Van Staveren arrived at 6:20 p.m.

Report #PB-022-2023 – Niagara Escarpment Plan Amendment PC 225-22 – Request for Comment**Resolution:**

Moved by Councillor Dineen, Seconded by Councillor Walker, Be It Resolved that Report #PB-022-2023 dated April 24, 2023, be received;

And Further that Council endorse Planning & Building Services comments as outlined within Appendix '4' of report PB-022-2023; and

Authorize Planning & Building Services staff to submit comments contained within Appendix '4' of report PB-022-023 to the Niagara Escarpment Commission (NEC). Motion Carried

By-law Enforcement

Report #BL-003-2023 – Municipal Pound Services Agreement**Resolution:**

Moved by Councillor Dineen, Seconded by Councillor Walker, Be It Resolved Report #BL-003-2023 (Municipal Pound Services Agreement) dated April 24, 2023 be received: and,

Further, that Council approves entering into a Municipal Pound Services Agreement with the Alliston & District Humane Society for a period of 3 years commencing April 2023 and ending May 2026, with an option for an automatic renewal for an additional 3 years. Motion Carried.

Parks and Recreation

Report #PCR-007-2023 – Small Halls Festival Series**Resolution:**

Moved by Deputy Mayor Van Staveren, Seconded by Councillor Broderick, Be It Resolved Report #PCR-007-2023 (Small Halls Festival Series) dated April 24, 2023 be received. Motion Carried.

Report #PCR-008-2023 – Rink Dehumidification Equipment Replacement**Resolution:**

Moved by Councillor Deputy Mayor Van Staveren, Seconded by Councillor Broderick, Be It Resolved That Report #PCR-008-2023 (Rink Dehumidification Equipment Replacement) dated April 24, 2023 be received; and,

That Council approve the proposal submitted by Carmichael Engineering Ltd. In the amount of \$82,640.00, sole sourcing got the corresponding specialized equipment to the existing refrigeration system. Motion Carried.

Public Works

Report #PW-006-2023 – Quality Management System Policy**Resolution:**

Moved by Councillor Broderick, Seconded by Councillor Dineen, Be It Resolved Report #PW-006-2023 dated April 24, 2023 be received;

And Further that the following Quality Management System Policy for the municipal drinking water systems be adopted:

It is Clearview Township's aim to ensure safe drinking water to the end user within all Township operated Water Systems. Through this policy the Township commits to follow all applicable Legislation & Regulations that are associated with the safety and the delivery of Drinking Water. Through maintenance and continual improvement to the Quality Management System the Township is identifying, measuring, controlling and improving the various core water works processes that will ultimately lead to improved water works performance. Motion Carried.

Report #PW-007-2023 – DWQMS Operational Plan Endorsement**Resolution:**

Moved by Councillor Beelen, Seconded by Councillor Walker, Be It Resolved Report #PW-007-2023 (DWQMS Operational Plan Endorsement) dated April 24, 2023 be received;

And Further That the Township of Clearview Drinking Water Quality Management System Operational Plan as set out in Attachment "A" to Report #PW-007-2023 be endorsed. Motion Carried.

Report #PW-008-2023 – DWQMS Annual Management Review**Resolution:**

Moved by Councillor Dineen, Seconded by Councillor Walker, Be It Resolved Report #PW-008-2023 (DWQMS Annual Management Review) dated April 24, 2023 be received. Motion Carried.

Report #PW-009-2023 – Road Use & Extension Agreement 3502 Concession 6 South (13170446 Canada Inc.)**Resolution:**

Moved by Councillor Broderick, Seconded by Beelen, Be It Resolved Report #PW-009-2023 (Road Use and Extension Agreement) be received;

And Further, that a by-law be enacted authorizing the Mayor and Clerk to enter into a Road Use and Extension Agreement with 13170446 Canada Inc. (Robert Macdonald), Part Lots 4 & 5, Concession 7, 3502 Concession 6 South Nottawasaga. Motion Carried.

Report #PW-010-2023 – Concession 10 Reconstruction Phase 2 Tender Results)**Resolution:**

Moved by Councillor McArthur, Seconded by Deputy Mayor Van Staveren, Be It Resolved Report #PW-010-2023 (Concession 10 Reconstruction Phase 2 Tender Results) dated April 24, 2023 be received; and,

That Council award the Tender submitted by Arnill Construction Limited o/a Seeley and Arnill Construction in the amount of \$3,471,611.95 (including HST) to build infrastructure and reconstruction of road as described in tender 2023-01 and summarized in this report. Motion Carried.

Report #PW-011-2023 – Sidewalk and Curb & Gutter Reconstruction 2023 Tender Result & Award**Resolution:**

Moved by Councillor Broderick, Seconded by Walker, Be It Resolved Report #PW-011-2023 (Sidewalk and Curb & Gutter Reconstruction 2023 Tender Results) dated April 24, 2023 be received; and,

That Council award the Tender submitted by 978481 Ontario Inc. (C&G Concrete) in the amount of \$382,587.42 (including HST) for the Sidewalk and Curb & Gutter Reconstruction. Motion Carried.

Administration

Report #CAO-002-2023 – Strategic Planning Consultant**Resolution:**

Moved by Councillor Deputy Mayor Van Staveren, Seconded by Councillor Broderick, Be It Resolved That Council of the Township of Clearview hereby:

- 1) Receive report CAO-002-2023 (Strategic Planning Consultant) dated April 24, 2023; and,
- 2) After review by the Township's solicitor, direct the Mayor and Clerk to sign the Strategic Plan Consultant Agreement with Dunbar and Associates; and,

- 3) Direct staff to prepare a by-law to be presented to Council at the May 8, 2023, meeting, with the Agreement forming Schedule A of the by-law. Motion Carried.

By-laws

By-law 23-33 Funding Agreement (Collingwood General & Marine Hospital Foundation)

Resolution:

Moved by Deputy Mayor Van Staveren, Seconded by Councillor Dineen, Be It Resolved That By-law 23-33, being a by-law that authorizes entering into a Funding Agreement with Collingwood General & Marine Hospital Foundation for aquatics programs, be presented and read a first, second and third time and finally passed this 24th day of April 2023. Motion Carried.

By-law 23-34 Municipal Pound Services Agreement (Alliston & District Humane Society)

Resolution:

Moved by Councillor Dineen, Seconded by Councillor Walker, Be It Resolved That By-law 23-34, being a by-law that authorizes entering into a Pound Services Agreement with the Alliston & District Humane Society, be presented and read a first, second and third time and finally passed this 24th day of April 2023. Motion Carried.

By-law 23-35 Road Use & Extension Agreement (13170446 Canada Inc.)

Resolution:

Moved by Councillor McArthur, Seconded by Councillor Broderick, Be It Resolved That By-law 23-35, being a by-law that authorizes entering into a Road Use and Extension Agreement with 13170446 Canada Inc. (Robert MacDonald) for the extension of the unmaintained road allowance on Concession 6 South, be presented and read a first, second and third time and finally passed this 24th day of April 2023. Motion Carried.

By-law 23-36 CPRA Youth Employment Experience Agreement

Resolution:

Moved by Deputy Mayor Van Staveren, Seconded by Councillor Walker, Be It Resolved That By-law 23-36, being a by-law that authorizes entering into a Youth Employment Experience Agreement with Canadian Parks and Recreation Association (CPRA), be presented and read a first, second and third time and finally passed this 24th day of April 2023. Motion Carried.

By-law 23-38 Appoint Deputy Clerk (Krista Pascoe)**Resolution:**

Moved by Deputy Mayor Van Staveren, Seconded by Councillor Dineen, Be It Resolved That By-law 23-38, being a by-law to appoint Krista Pascoe as the Deputy Clerk for the Township of Clearview, be presented and read a first, second and third time and finally passed this 24th day of April 2023. Motion Carried.

13. Notice of Motion/New Business**Councillor McArthur**

- Advised Council that a restaurant business in Creemore that had a fire last fall has submitted an application to the Township for a Vending Licence. The business owner advised Councillor McArthur that they are still waiting on approval from the Creemore BIA and may be seeking an exemption to the Vending By-law

Deputy Mayor Van Staveren

- Advised that he will be bringing a motion to Council at an upcoming meeting regarding drafting a letter to MPP Brian Saunderson to open up the parking lot at Devils Glen Provincial Park

14. By-law to Confirm Proceedings of Council Meeting**Resolution:**

Moved by Councillor Walker, Seconded by Councillor Dineen, Be It Resolved that By-law 23-37, being a by-law to confirm the proceedings of the April 24, 2023, Council Meeting, be presented and read a first, second and third time and finally passed this 24th day of April, 2023. Motion Carried.

15. Motion to Adjourn**Resolution:**

Moved by Councillor Beelen, Seconded by Councillor McArthur, Be It Resolved that the Council Meeting be adjourned at 7:16 p.m. Motion Carried.

Original Signed By

Douglas Measures, Mayor

Original Signed By

Sasha Helmky, Director of Legislative Services/Clerk